



Master Thesis - Internship

Course level: Master [M2]

Track: MLDM

ECTS Credits: 30

Education period: Fourth semester **Language of instruction:** English

Syllabus:

During the fourth semester, MLDM students have to do an internship of 4 up to 6 months (typically from February to July) in a company or a laboratory, in France or abroad, on a topic that must be related to the content of the MLDM master program. This topic and hence the hosting institution should have been validated by the coordinator of the MLDM program. Once the master thesis topic has been validated, MLDM students have to fulfill the following instructions:

1. Fill in the form available from http://mldm.univ-st-etienne.fr/FST_TEMPLATE_MT_form.doc (all fields are mandatory) to allow the administration to edit a *placement agreement*.

Ask the host institution and tell the administration if:

- The placement agreement should be in French or English;
- The host institution agrees to proceed with a signed scanned agreement instead of an original copy to speed up the process;
- The host institution needs you and your academic supervisor to sign a *Non-disclosure agreement / Confidentiality agreement*.

2. The administration will then send you the placement agreement in the form of a .pdf file.

3. Print and sign three copies that have to be signed / stamped by the hosting institution, including the Non-disclosure agreement if applicable and, if host institution agrees to work with a scanned signed agreement, send a scanned copy to caroline.salot@univ-st-etienne.fr, and copy to amelie.genvrin@univ-st-etienne.fr.

In any case, send three (3) original copies of the placement agreement to:

International Masters– Bureau 121
Université Jean Monnet
Faculté des Sciences et Techniques
SITE CARNOT – Bâtiment B
18, rue du Professeur Benoît Luras
42000 SAINT-ETIENNE France

4. The placement agreement is signed by the coordinator of the MLD program and the Faculty Dean within 2 weeks after reception. 2 original copies are sent back to the student / host institution at the address mentioned in the form.

Defense of the Master Thesis

The defense (in English) of the Master Thesis (15mn of presentation followed by 15mn of questions) is scheduled at the beginning of July. A written report in English has to be sent to the coordinator one week before the defense. The final grade of the Master thesis will depend on (i) the quality of the oral presentation; (ii) the quality of the report and (iii) the feedback provided by the advisors.